

Information about the application and admission process for the Master's course „Applied Biotechnology“

This document serves exclusively for orientation purposes only. SPO ABI / HSAN-20231 is the official document.

Qualification requirements (§ 4 SPO ABI / HSAN-20231)

1. A successfully completed degree in a relevant field of studies or an equivalent degree obtained from a domestic or foreign university, which in general consists of 210 ECTS - yet at least 180 ECTS - is mandatory. Relevant studies include the fields of biology, bio-analytics, biotechnology, bio-process engineering, food technology, medical technology, molecular biology, pharmacy or a comparable degree. The board of examiners at Ansbach UAS decides about relevance or equivalency of a degree.
2. A proof of qualification has to be demonstrated with a degree according to nr. 1 with an overall grade of 2,5 or better.
3. For degrees awarded without credit point system, the total workload can be transformed into credit points, whereby one credit point corresponds to a workload of 30 hours. If a proof of working hours is lacking, 30 ECTS per theoretical semester can be approved. Practical semesters can be acknowledged with further 30 credit points, as far as these are equivalent in scope and type to a practical semester at Ansbach UAS.
4. If an applicant can provide a university degree or equivalent degree which was awarded with less than 210 - but at least 180 - ECTS, the prerequisite for completion of the Master's course is provision of the missing credit points from the range of courses offered at Ansbach UAS and according to the course regulations. Prerequisite for admission is the ability to provide the missing ECTS within a year after begin of studies (Art. 90 Para. 1 Sentence 4 BayHIG), otherwise the enrolment will be terminated.
5. Applicants for this Master's course, who cannot provide an overall examination result at the application deadline, must provide an official certificate issued by the previous university until September 30st for the winter term or March 14th for the summer term, latest. The document must certify successful completion of the degree, a preliminary average grade and the ECTS achieved by these previous studies.
6. Applicants have to prove sufficient knowledge of the English language and basic knowledge of the German language. Since this course will be taught in English, language proficiency is absolutely necessary and proof of B2 level is compulsory. Native speakers are an exemption. Following certificates are accepted:
 - TOEFL score of 85 or higher (IELTS score of 6.5 or higher can also be accepted)
 - University Cambridge First Certificate in English (FCE) Grade C
 - TOEIC Listening/Reading level 785; Speaking level 160; Writing level 15
 - A grade of at least "good" in the module "Technisches Englisch" or an equivalent English module completed at previous studies.
7. For non-native speakers, sufficient knowledge of the German language has to be proven by passing the language course GER A2 by achieving one of the following certificates:
 - Deutsches Sprachdiplom DSD Level 1 (Level GER A2/B1)
 - Goethe-Institut Level A2 certificate
 - Test DaF Level TDN 3/4
 - DSH Zertifikat DSH-1
8. Further a letter of motivation (200 to 500 words in English or German) is mandatory.

Process of application (§ 5 SPO ABI / HSAN-20231)

Registration is only possible for the winter term from May 1st to May 31st and for the summer term from November 1st to November 30th. During this time span you can register online with a valid e-mail address via our applications portal.

A detailed description of the application process is available at [Application Master / part-time | Hochschule Ansbach \(hs-ansbach.de\)](#).

Application procedure

1. Please open [Bewerberportal](#) and register with a valid e-mail address.
2. Follow the instructions and choose the course you would like to apply for.
3. Upload all documents required by the homepage (Primuss).

Required documents

- Diploma of qualifying course of studies
(See 1 and 2 in § 4 SPO ABI / HSAN-20231)
- Study and examination regulations of qualifying course of studies
(For degrees without ECTS only, see § 4 Para. 1 Nr. 3 SPO ABI / HSAN-20231)
- Certificate of preliminary review documentation "Vorprüfungsdokumentation" (VPD) for Ansbach UAS
(Foreign degrees only, see below)
- English language certificates
(See § 4 Para. 1 Nr. 7 SPO ABI / HSAN-20231)
- German language certificates
(See § 4 Para. 1 Nr. 8 SPO ABI / HSAN-20231)
- Letter of motivation
(See § 4 Para. 1 Nr. 9 SPO ABI / HSAN-20231)

Important information

If you should receive your diploma after the application deadline, you must submit it until September 30th for the winter term or until March 14th for the summer term. This document should include the diploma or a corresponding confirmation (containing final grades and obtained ECTS). Otherwise you will not be registered!

Information for foreign students - Process of diploma validation via uni-assist e.V.

Important: At Ansbach UAS we only accept a preliminary review documentation (Vorprüfungsdokumentation, VPD), which has been issued explicitly for our institution. VPDs for other universities will not be accepted!

If you have been awarded an university entrance qualification in a foreign country, you have to submit it together with the preliminary review documentation (Bescheid der Vorprüfungsdokumentation, VPD) for Ansbach UAS and your language certificates.

- If you have been awarded an university entrance qualification in a foreign country, you have to present an officially certified copy - which has been officially translated to either German or English - to uni-assist e.V..
- You have to fill out your claim for review (Antrag auf Überprüfung, VPD) of your foreign educational certificates online and send it to uni-assist e.V.. You can find the claim at <http://www.uni-assist.de/>. You can find further information about the proceedings of your application there as well. A preliminary review documentation of your university entrance qualification is available all year round. Please note that uni-assist e.V. usually needs 4 to 6 weeks for processing your documents - submit them early!
- The processing of your documents by uni-assist e.V. costs a fee, which has to be transferred to uni-assist directly.
- Please submit your preliminary review documentation (Bescheid der Vorprüfungsdokumentation, VPD) for Ansbach UAS in time!
- Ansbach UAS decides, if your educational background allows you access to a course.

Process of admission

You will be granted access as soon as we obtained all of your documents and the prerequisites are met. You can view your letter of admission in the application portal shortly thereafter.

Enrolment

Please follow the instructions in the letter of admission. Then you can request enrolment via the application portal (Bewerberportal) and register prematurely. The actual enrolment is done online by the university. A confirmation of enrolment follows electronically. You will receive your student-ID (CampusCard), your student account as well as your necessary documents shortly before or directly when the semester begins.

Contacts

Content-related and technical issues

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