

## **Checklist for students: Application for the Oskar Karl Forster Scholarship**

The Oskar Karl Forster Scholarship Fund supports talented and indigent students (e.g. recipients of BAföG/student loans) upon application. One-off grants of 100 to 500 euros are paid out for the purchase of books or other learning materials.

### **What can be funded?**

Depending on the requirements of the respective degree programme, funding is provided for books, software or computers, for example. The necessity must be confirmed by the course manager, student advisor or professor in charge.

### **What cannot be funded?**

Printing costs (except for dissertations) or printers, for example, are not funded.

### **Requirements**

- Currently enrolled at Ansbach University of Applied Sciences in at least the 2nd semester of a Bachelor's, Master's or doctorate degree
- You cannot receive a study grant while in a semester of leave at the time of application.
- Indigence
  - for student grants: Indigence is assumed if BAföG (student loan) is received or if the current net income<sup>1</sup> of the persons obliged to pay maintenance (e.g. parents) is not higher per month than twice the tax-free allowance according to §25 Abs. 1 BAföG plus the single tax-free allowance according to § 25 Abs. 3 Nr. 2 BAföG for each dependent child including the student himself/herself.
  - for doctoral grants (esp. printing costs for dissertations): Indigence is assumed if the current income does not exceed the basic amount of the graduate scholarship in accordance with the Bavarian Elite Promotion Act plus a lump sum that is not subject to deductions, i.e. a total of 1,800 euros.
- The scholarship is awarded irrespective of religious affiliation and nationality.
- You can apply **once** in the course of your studies (Bachelor's and Master's degree or doctorate). The grant can be applied for by students of all degree programmes **from the 2nd semester onwards and only once!**

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<sup>1</sup> As a rule, the income tax assessment of the penultimate year before the application is decisive for the net income ( $[\text{taxable income} / \text{tax}] \div 12$ ), whereby negative income (e.g. from trade or renting and leasing) is to be deducted, i.e. the taxable income is fictitiously increased. In exceptional cases (e.g. if the current income is lower), other proof of income (e.g. income tax certificate, pension notice, notification of 'Arbeitslosengeld II' [Unemployment Benefit II]; in the case of self-employed persons also the profit and loss account) may be accepted.

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### **Procedure:**

1. Fill in the application completely. You can find the application form here: <https://www.hs-ansbach.de/en/service/student-advisory-service/advisory-service/> → Counselling on Scholarships
2. Submit the application and required documents (see application) to the General Student Advisory Service in person (rooms 54.0.6 – 54.0.8), by post or by e-mail, taking into account the date of the postmark / receipt, by 16 November 2023 at the latest.
3. By 24 November 2023 at the latest, you will receive a decision informing you of the amount of the grant. The amount of the grant, between 100 to 500 euros, depends on the total number of applications submitted.
4. **After receiving the approval notice**, you will purchase all learning materials noted in the application at your own expense initially.
5. Submit the **original invoices including proof of payment** to the General Student Advisory Office **by 01 December 2023 at the latest**.
6. The grant will be paid out from 04 December 2023.